



BROOK HOUSE NURSERY

BABYSITTING PROCEDURE

We recognise that staff may be asked by parents to babysit for their child/ren. Brook House takes no responsibility for staff babysitting for parents . This is a private arrangement between parents and staff.

However, the following guidelines should be noted:

1. The parents must initiate babysitting arrangements. Staff should not approach parents.
2. Confidentiality concerning Nursery business, other staff members, and the progress of children in the Nursery must be maintained at all times.
3. Financial arrangements between staff and parents do not concern the Nursery.
4. Staff should not take children home in their cars or by taxi as there are insurance implications. This is for the protection of both children and staff.
5. The Nursery will not be involved in babysitting arrangements and these arrangements must not affect work at the Nursery.

All members of staff have the responsibility to safeguard children.

If you have any concerns about the child's wellbeing, contact SPA.

Policy review date	Name and signature